



<b>Submit resume and cover letter to:</b> <b>Northern Water, 220 Water Ave.</b> <b>Berthoud, CO 80513</b> <b>Email Preferred:</b> <a href="mailto:careers@northernwater.org">careers@northernwater.org</a>	<b>Posted:</b> 3-14-24 <b>By:</b> RB <b>Removed:</b> <b>By:</b>
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## Seasonal Gardener

Division/Department: Operations/Facilities & Equipment Department  
Reports to: Facilities & Equipment Department Manager  
Location: Berthoud, CO  
Type of Position: 24 - 40 hours per week  
Status: Non-exempt  
Salary Range: \$18.00 - \$22.00

### GENERAL STATEMENT

This seasonal position performs various maintenance functions on gardens and flower beds, facilities, and grounds. Completion of assigned tasks may vary.

### ESSENTIAL DUTIES AND RESPONSIBILITIES

- Performs landscape care, flower and shrub pruning, weeding and small design upgrades.
- Selects replacement foliage, plants shrubs, grasses, trees, and flowers with appropriate approval.
- Controls weeds and trash in garden areas and landscaping.
- Cares for indoor plants.
- Operates trimmers, blowers, utility carts, or other assigned power equipment.
- Attends safety meetings.
- Maintains good relationships with employees, public, and outside contractors.
- Communicates problems immediately to the Facilities and Equipment Department Manager.

### OTHER DUTIES AND RESPONSIBILITIES

- Performs other duties as assigned.
- Access facilities in a vehicle over unimproved roads in the rain or other weather in a safe and responsible manner.

### EDUCATION AND EXPERIENCE REQUIREMENTS

#### Education

- Education equivalent to the 12th grade or above.

#### Experience

A minimum of two years' work experience in plant care and grounds landscape maintenance. Plants may include annuals, herbaceous perennial, woody plants, etc. Experience working with the public; **OR** a combination of training and qualifying experience. Examples of qualifying experience include landscaping, flower and plant care, yard and garden maintenance, or labor in a ground's environment.

### LICENSE, CERTIFICATE AND CREDENTIAL REQUIREMENTS

- Must possess a valid driver's license.

### KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of plants, grounds, landscape, and irrigation systems maintenance.
- Basic arithmetic functions such as addition, subtraction, division, and multiplication.
- Correct use of equipment and tools used in maintaining facilities, grounds, and landscape.
- Organize and schedule workload to accomplish daily tasks.
- Communicate verbally with supervisors, the public, and employees.
- Reads, interprets, and applies written and oral instruction in the performance of job tasks.
- Create and maintain positive working relationships with the public, water users, and other employees.
- Physically perform the critical tasks described.

### PHYSICAL REQUIREMENTS

- Uses safety/protective devices provided by Northern Water in the performance of all tasks. Examples of devices/equipment include safety glasses, hearing protectors, hats, etc.
- Bend to pick up stones, debris, and brush.
- Pull weeds, shovel, and sweep.
- Lift and carry up to 30 pounds daily.
- Walk over uneven terrain.
- Stand on concrete floors, blacktop, ditch banks, and steep slopes with safety protection, daily to perform maintenance duties.
- Grip power tools, shovels, rakes, hand tools, hoses, and other equipment.
- Back vehicles and turn equipment around in confined spaces.
- Work in a dusty environment with appropriate safety equipment.
- Work outside among pollen and varied temperatures.
- Must be able to meet the physical requirements of a post job offer physical examination.

Reasonable accommodations will be made to enable qualified individuals with disabilities to perform the essential functions of the job.

### OTHER REQUIREMENTS

- Must be at least 18 years of age.
- May require a variable time schedule.
- Maintains a personal appearance appropriate for job position and image of Northern Water.

**This job description in no way states or implies that these are the only duties to be performed by this employee.**

**Northern Water provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, marital status, sexual orientation, gender identity, national origin, disability, genetics, veteran status or other legally protected characteristics. Northern Water complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities. Northern Water also prohibits any form of workplace harassment in accordance with these laws. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.**