



Regional Pool Program Bid Process

Instructions for May 2025 Allocation

1. All bids must be hand-delivered or mailed. NO ELECTRONIC OR FAX SUBMISSIONS.
2. Bids must be received at Northern Water by 2:00 p.m., local time, on Thursday May 22, 2025.
3. All bid volumes must be in whole acre-feet; bids with fractional volumes will not be accepted.
4. Bids will be awarded on the basis of price per acre-foot. Bid prices per acre-foot must be greater than or equal to \$33.80.
5. If for agricultural use, bid volume may not exceed 2.0 acre-feet per acre of irrigable land as measured at the farm field (net after shrink and/or transit losses).
6. If for oil and gas well development, bid volume may not exceed 10 acre-feet per drilling site.
7. Place the completed Bid Form in a sealed envelope. Do NOT enclose the Pre-Approval Form or Carrier Consent Form in the bid envelope. No payment is required at the time of bid submission.
8. On the outside of the envelope, please write "Regional Pool Program Bid – Confidential."
9. On the outside of the envelope, write the name of the sub-pool (Horsetooth, or South of Horsetooth) you are bidding on.
10. Also on the outside of the envelope, please indicate a contact name, phone number and email address.
11. If submitted by mail, send to: Northern Water, Attn: Financial Services Department, 220 Water Avenue, Berthoud, CO 80513. We recommend placing the sealed bid inside a mailing envelope.
12. Northern Water is not responsible for mail delays. LATE BIDS WILL NOT BE ACCEPTED OR CONSIDERED.
13. Bidders are required to complete a Pre-Approval Form prior to, or in conjunction with, the submittal of an RPP sealed Bid Form. (Do not enclose the Pre-Approval Form in the sealed bid envelope.) A Pre-Approval Form can be downloaded from www.northernwater.org/regionalpool.
14. It is the responsibility of the BIDDER to verify a ditch company's willingness to deliver RPP water. If you have any concerns or doubts about taking delivery of RPP water, use the Carrier Consent Form for verification. A Carrier Consent Form can be downloaded from www.northernwater.org/regionalpool.
15. Bids will be opened at 2:10 p.m. local time, on Thursday May 22, 2025 at the offices of Northern Water. Sealed bids will be opened sequentially by date and time of receipt by Northern Water. Interested water users are welcome and encouraged to attend the public bid opening.
16. Following bid opening, final results will be posted at www.northernwater.org/regionalpool.
17. Successful bidders must remit payment in full by 2:00 p.m. on Friday June 6, 2025.



Attachment B: Regional Pool Program Bid Form

The Regional Pool Program Bid Form must be received by Northern Water on, or before, the submittal date and time as defined by the current allocation of Regional Pool Program water. Please enclose this Bid Form in a sealed envelope labeled "Regional Pool Program Bid – Confidential", and identified with your name, phone number and sub-pool (if applicable).

PART I – Bidder Information (as indicated on Pre-Approval Form)

Name: _____
Account Entity or Individual Water User

Contact Name and Phone (if representing an Account Entity): _____

Bid Form Submittal Due Date (see RPP Allocation Announcement): _____

Sub-Pool of Allocation: ☐ Horsetooth/Poudre River
☐ All other areas of C-BT Project (Carter Lake, HFC, Big Thompson, St Vrain etc)

PART II – Bid for Regional Pool Program Water

Bidders are limited to a single Bid Form for each monthly allocation of Regional Pool Program water. However, bidders may submit multiple individual bids on this Bid Form (Bids A – D). If multiple bids are included on this Bid Form, bidder will be required to pay for all "winning" bids. Regional Pool Program water will be awarded to the eligible bidder or bidders submitting the highest **per acre-foot bid amount**.

	Bid Amount (Dollars per Acre-Foot)*		Number of Acre-Feet** (whole acre-feet only, no fractional volumes permitted)		Calculated Total Lease Amount
Bid A	\$ _____.	X	_____ AF	=	\$ _____.
Bid B	\$ _____.	X	_____ AF	=	\$ _____.
Bid C	\$ _____.	X	_____ AF	=	\$ _____.
Bid D	\$ _____.	X	_____ AF	=	\$ _____.

PART III – Point of Delivery

For the purposes of tracking and accounting leased RPP water within Northern Water's Water Accounting System, an Account Entity must be identified. In most instances an Account Entity is identical to the primary location in which C-BT water is delivered.

Account Entity (AE) or Anticipated Point of Delivery for RPP water: _____

By signing this Bid Form, Bidder is submitting a bid to lease Regional Pool Program water. If awarded such water, Bidder agrees to pay for the same and utilize the water in accordance with all rules, policies, procedures, and guidelines, as set forth by Northern Water. It is Northern Water's normal practice to make public (post-award) a tabulation of bidder identification number, requested amount, and bid price. Bidder shall be aware, however, that if formally requested Northern Water may be required to disclose the name of one or more individual Bidders.

Regional Pool Program Bidder or Account Entity Authorized Bidder:

Signature

Date