



Submit resume and cover letter to:
Northern Water, 220 Water Ave.
Berthoud, CO 80513
Email Preferred: careers@northernwater.org

Posted: 01/23/2025
By: RB
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Seasonal Gardener

Division/Department: Operations/Facilities & Equipment Department
Reports to: Facilities & Equipment Department Manager
Location: Berthoud, CO
Type of Position: Temporary
Status: Non-exempt
Salary Range: \$18.00 - \$22.00

GENERAL STATEMENT

This seasonal position performs various maintenance functions on gardens and flower beds, facilities and grounds. Completion of assigned tasks may vary.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Performs landscape care, flower and shrub pruning, weeding and small design upgrades.
- Selects replacement foliage, plants shrubs, grasses, trees, and flowers with appropriate approval.
- Controls weeds and trash in garden areas and landscaping.
- Cares for indoor plants.
- Operates trimmers, blowers, utility carts or other assigned power equipment.
- Attends safety meetings.
- Maintains good relationships with employees, public and outside contractors.
- Communicates problems immediately to the Facilities and Equipment Department Manager.

OTHER DUTIES AND RESPONSIBILITIES

- Performs other duties as assigned.
- Access facilities in a vehicle over unimproved roads in the rain or other weather in a safe and responsible manner.

EDUCATION AND EXPERIENCE REQUIREMENTS

Education

- Education equivalent to the 12th grade or above.

Experience

- A minimum of two years' work experience in plant care and grounds landscape maintenance. Plants may include annuals, herbaceous perennial, woody plants, etc. Experience working with the public; **OR** a combination of training and qualifying experience. Examples of qualifying experience include landscaping, flower and plant care, yard and garden maintenance, or labor in a ground's environment.

LICENSE, CERTIFICATE AND CREDENTIAL REQUIREMENTS

- Must possess a valid driver's license.

KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of plants, grounds, landscape and irrigation systems maintenance.
- Basic arithmetic functions such as addition, subtraction, division and multiplication.
- Correct use of equipment and tools used in maintaining facilities, grounds and landscape.
- Organize and schedule workload to accomplish daily tasks.
- Communicate verbally with supervisors, the public and employees.
- Reads, interprets and applies written and oral instruction in the performance of job tasks.
- Create and maintain positive working relationships with the public, water users and other employees.
- Physically perform the critical tasks described.

PHYSICAL REQUIREMENTS

- Uses safety/protective devices provided by Northern Water in the performance of all tasks. Examples of devices/equipment include safety glasses, hearing protectors, hats, etc.
- Bend to pick up stones, debris and brush.
- Pull weeds, shovel and sweep.
- Lift and carry up to 30 pounds daily.
- Walk over uneven terrain.
- Stand on concrete floors, blacktop, ditch banks and steep slopes with safety protection, daily to perform maintenance duties.
- Grip power tools, shovels, rakes, hand tools, hoses and other equipment.
- Back vehicles and turn equipment around in confined spaces.
- Work in a dusty environment with appropriate safety equipment.
- Work outside among pollen and varied temperatures.
- Must be able to meet the physical requirements of a post job offer physical examination.

Reasonable accommodations will be made to enable qualified individuals with disabilities to perform the essential functions of the job.

OTHER REQUIREMENTS

- Must be at least 18 years of age.
- May require a variable time schedule.
- Maintains a personal appearance appropriate for job position and image of Northern Water.

This job description in no way states or implies that these are the only duties to be performed by this employee.

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