



Submit resume and cover letter to:
Northern Water, 220 Water Ave.
Berthoud, CO 80513
Email Preferred: careers@northernwater.org

Posted: 02/03/2026
By: AJ
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By:

Conservation Garden Internship

Division/Department: Environmental Services/ Water Efficiency
Reports to: Water Efficiency Department Manager
Location: Berthoud, CO
Type of Position: Internship
Status: Non-exempt
Salary Range: \$20-22/Hour

GENERAL STATEMENT

This internship position is responsible for supporting water efficient program services which include, but are not limited to, assisting with garden tasks, supporting various education and outreach tasks, and other landscape and irrigation tasks as assigned.

INTERN DUTIES AND RESPONSIBILITIES

- Supports the upkeep of Northern Water's Conservation Gardens by performing regular landscape maintenance tasks such as weeding, pruning, planting, digging, and applying mulch.
- Assists with irrigation maintenance tasks as assigned.
- Willingness to operate power and handheld tools such as hedge trimmer, leaf blower, pruners, soil knife and others as assigned.
- Produce to-scale planting plans with mentor's guidance.
- Assists with creating and procuring interpretive content for garden demonstrations.
- Supports garden tours and other outreach and educational efforts of the department.
- Support some event planning and preparations.
- Supports Northern Water's overall mission and vision.
- Supports other water efficiency programs and duties as assigned.

INTERNSHIP BENEFITS

- Shadowing and mentoring opportunities with proficient gardener/ landscape designer and irrigation specialist.
- Opportunity to gain experience in a public garden setting.
- Experience communicating with the public about the importance of water efficient landscapes.
- Opportunity to learn about wide ranging topics from native plants to water supply infrastructure in Northeast Colorado.

EDUCATION REQUIREMENTS

- Ideal candidates will hold a minimum of 9 credit hours in Horticulture, Botany, Landscape Design or Landscape Architecture.

KNOWLEDGE, SKILLS AND ABILITIES

- Basic knowledge of trees, shrubs, and perennials.
- Basic understanding of the complex climate conditions that Colorado landscapes face (i.e. wind drought, cold).
- Strong written and verbal skills are preferred.
- Experience with Auto CAD preferred but not required.

OTHER REQUIREMENTS

- Maintains a personal appearance appropriate for job position and image of Northern Water.
- Ability to commit to the agreed upon work schedule. Which may include some evenings and weekends.

PHYSICAL REQUIREMENTS

- Work outdoors in various weather conditions including heat, wind and cold.
- Requires sustained periods of standing, kneeling, bending, and squatting.
- Ability to lift and carry up to 30 pounds.
- Performs work safely and protects Northern Water's property and personnel.
- Must be able to meet the physical requirements of a post job offer physical examination.

Reasonable accommodations will be made to enable qualified individuals with disabilities to perform the essential functions of the job.

This job description in no way states or implies that these are the only duties to be performed by this employee.

Northern Water provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, marital status, sexual orientation, gender identity, national origin, disability, genetics, veteran status or other legally protected characteristics. Northern Water complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities. Northern Water also prohibits any form of workplace harassment in accordance with these laws. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.